

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE MINUTES**

**Safety Committee ZOOM Meeting  
September 23, 2021  
*Minutes***

1. Called to Order                      8:30am

PRESENT: J. Thomas, R. Balik, A. Werner, D. Werkheiser  
              S. Knoll, A. LeBoeuf, A. Bausher, T. Lentz, T. Walter

ABSENT: G. Martin, T. McGinniss, C. Bonsall, N. Castetter

**II. OLD BUSINESS**

T. McGinniss - Middle School art wing, the fire alarm cannot be heard. S. Knoll will speak with Dr. Donahue and Mr. Hankee. Need to Follow up with Dr. Donahue and Mr. Hankee.

M. Watkins - Liberty Bell, there are concerns about people on school property while kids are outside. We have order signs about Community Usage when school is in session. A work order needs to be put in schooldude, Art will install signs.

S. Knoll - More training for staff on slips, trips and falls. Sue will work on getting something out to the staff.

T. Walter - Middle School concerned about the handicap exit.(related arts area) -  
S. Knoll will get an email together for T. Walter's to send out to the Middle School staff.  
Tara will check with the Nurse and report back to the Safety Committee

S. Knoll - The projectors are going to be installed on the ceiling of the Middle School and the Joseph P. Liberati Intermediate School over the summer. Quotes came back very high, \$3000.00 per classroom. Can we do the more critical rooms, we will look at identifying those rooms, however until a new Facilities Director is hired we can't proceed. ESSER funds were going to be used, but quotes were too high and ESSER funds have been depleted.

### III. NEW BUSINESS

The Safety Committee continues to meet through zoom meetings and in person. Committee agreed to move the meeting to the 2nd Thursday of the month.

T. Lentz - High School is having access control issues.

C. Bonsall - Hopewell, concerns about access control not working

T Walters - Middle School Speakers are not loud enough in Room 126, 128 and Officer Borso's office. Check with J. Steveson to see if she can turn up the volume

S. Knoll - Safety Committee Audit by the Department of Labor and Industry  
- Aug 4, 2021 T. Bergey, S. Knoll, R. Balik, & A. LeBoufe were present.

It was determined that we are non-compliant due to:

1. Did not have monthly meetings (discrepancy from SDIC's requirements)
2. All listed members were not trained
3. Did not have a quorum when we met

Suggestions to become compliant moving forward:

1. Monthly meetings
2. Limit members to 9-11, with majority working 12 months/year

The committee discussed how to become compliant - it was decided that we would move the meetings to the second Thursday of each month so that we have two alternate dates if the meeting needed to be cancelled and limit the "trained" members of the committee to 9 persons. The meeting is open to anyone who would like to attend and we will list those people as Attendees only. We have the opportunity to retain the certification by resubmitting our application with the necessary changes by Nov 14th.

IV. ACCIDENT/INCIDENT REVIEW

V. RECOMMENDATION TO MANAGEMENT

VI. SAFETY TOPIC - Working with Chemicals

VII. NEXT MEETING - October 21, 2021

VIII. ADJOURNMENT - 9:00am